

**Government of Karnataka
Karnataka Examinations Authority
CIRCULAR**

Office of the Executive Director,
Karnataka Examinations Authority,
18th Cross, Malleshwaram,
Sampige Road, BANGALORE – 560 012.

Time Table for Competitive Examination – 2016 – Recruitment of Field Assistants

DATE	DAY	TIMINGS	SUBJECT	PAPER DETAILS	MARKS
06-05-2016	FRIDAY	10.30 AM TO 12.30 PM (2 HOURS)	GENERAL KNOWLEDGE AND GENERAL KANNADA	MCQ - OMR	100

SCHEDULE OF BELL TIMINGS

This SCHEDULE should be observed scrupulously without any variation or scope for complaints whatsoever.

Sl. No.	BELL NUMBER	MORNING SESSION	PARTICULARS
1	FIRST BELL	10.00 A.M.	<ul style="list-style-type: none"> ▪ The candidates will be allowed to enter and occupy their seats in the examination hall, upon showing their Admission Ticket and Valid Identity Card. ▪ The Invigilator should verify the Photograph pasted on the Admission Ticket with the Identity Card and the candidate present for examination. ▪ The Invigilator should distribute the OMR answer sheets ONLY to the candidates present in the examination hall. ▪ The candidates will write their Name; then carefully enter the Register number, Centre Code, Subject - Subject Code and shade the respective circle on the top portion of the OMR answer sheet.
2	SECOND BELL	10.15 A.M.	<ul style="list-style-type: none"> ▪ The Deputy Chief Superintendent / Custodian should distribute the sealed question paper packet to room invigilators in the examination hall at 10.20 A.M. ▪ The Invigilator should LOUDLY ANNOUNCE by showing the sealed question paper packet to the candidates present in the examination hall <i>"THE SEAL OF THE QUESTION PAPER PACKET IS FULLY INTACT. NOW, I REQUEST ANY TWO CANDIDATES PRESENT HERE TO CERTIFY THE SAME ON THIS PACKET, SO THAT I CAN OPEN THE SEAL OF THE QUESTION PAPER PACKET"</i> and should obtain signatures of any TWO candidates present in the examination hall, in the space provided on the packet. ▪ The Invigilator should open the question paper packet and distribute the question booklets in the prescribed manner ONLY at 10.25 A.M. to the candidates present in the examination hall. <p>NOTE: Only INVIGILATORS are authorized to open the seal on the question paper packet in the manner prescribed above. The other staffs involved in exam duty (including the Deputy Chief Superintendent / Custodian / Chairman / Secretary / President / Administrator etc.) are not authorized to open the seal of question paper packet.</p> <ul style="list-style-type: none"> ▪ The candidates will enter the Serial number of the question booklet in the space provided on the top portion of the OMR answer sheet; and should carefully enter the Version Code of the question booklet and shade the respective circle on top portion of the OMR answer sheet. They should also affix their signature on bottom portion of the OMR answer sheet, in the box provided. ▪ Until the third bell is rung, the candidates will not be allowed either to look inside the question booklet or to start answering on the OMR answer sheet. ▪ The Invigilator will obtain signature of the candidates on the nominal roll and should verify the same with the signature printed on the nominal roll.
3	THIRD BELL	10.30 A.M.	<ul style="list-style-type: none"> ▪ The candidates will be allowed to open the question booklet and to start answering on the OMR answer sheet. ▪ After this bell at 10.30 A.M., the candidates will not be allowed either to enter OR to leave the examination hall, till the completion of the session.
4	FOURTH BELL	11.30 P.M.	<ul style="list-style-type: none"> ▪ This is a first CAUTION BELL – TO INDICATE ONE HOUR OF EXAMINATION COMPLETED.
5	FIFTH BELL	12.15 P.M.	<ul style="list-style-type: none"> ▪ This is a second CAUTION BELL – and the Invigilators should inform all the candidates <i>"FIFTEEN MINUTES ARE REMAINING FOR THE EXAMINATION TO END"</i>..
6	SIXTH BELL	12.25 P.M.	<ul style="list-style-type: none"> ▪ This is a CAUTION BELL and the Invigilators should inform all the candidates <i>"ONLY FIVE MINUTES ARE REMAINING FOR THE EXAMINATION TO END"</i>.
7	SEVENTH & LAST BELL	12.30 P.M.	<ul style="list-style-type: none"> ▪ End of the examination. ▪ Soon after this bell, the Invigilator should first ensure that all the candidates have stopped answering on the OMR answer sheet. ▪ The invigilator should instruct the candidates to affix their LEFT HAND THUMB impression on the bottom portion of the OMR answer sheet. ▪ The Invigilator should collect the OMR answer sheets as it is from the candidates. <p>IMPORTANT: Before allowing the candidates to leave the examination hall, the Invigilators must ensure that they have collected the OMR answer sheets from all the candidates.</p> <ul style="list-style-type: none"> ▪ The Invigilator should separate the TOP sheet of the OMR answer sheet (KEA COPY) and will retain the same with them. ▪ The Invigilator should return the bottom sheet replica (CANDIDATE COPY) to the respective candidates, along with their question booklets.

Sd/-
Executive Director.

NOTE:

1. Admission Tickets contains two copies. One for candidate and another for KEA. Candidate should affix his / her latest colour passport size photograph on the space provided on the Admission Ticket in both the places and obtain Gazetted Officer seal and signature on the photograph.
2. Candidate has to carry both the admission tickets to the examination hall. KEA copy should be handed over to the Room Invigilator after completion of the examination.