



ಕರ್ನಾಟಕ ಪರೀಕ್ಷಾ ಪ್ರಾಧಿಕಾರ
KARNATAKA EXAMINATIONS AUTHORITY



ED/DEA/Accts/CR-100/2010-11

2nd March 2016

QUOTATION INVITED FOR RECONCILIATION OF BANK ACCOUNTS 2015-16

Karnataka Examinations Authority invites quotation from the Chartered Accountants / Chartered Accountants firms who have experience in Reconciliation of Bank Accounts with organization accounts.

The Chartered Accountants / Chartered Accountants firms who are having experience in this field may submit their quotations. The sealed quotation should be submitted on or before 15th March 2016.

Sl. No.	Scope of work	Amount in Rs (inclusive of all taxes and duties)
	<ul style="list-style-type: none">Preparation of reconciliation statements for all bank accounts.Tracing of all inter branch fund transfers in all bank accounts.Collating information from the bankers as to transaction entries where KEA has no information as to nature and destination of payouts/payins.Detailed reconciliation of receipts and payments regarding students' application and admission fees.Transfer of information from bank statement through excel sheet in Tally format for receipts and payments on a concurrent basis.Faster supervision of reconciliation of receipts accounts and expenditure accounts.Any additional assignment related to accounts has to be attended.	Rs.

- The above assignment should be taken up within 10 days on receipt of work order.
- Experienced staff should be employed for Reconciliation of Bank Accounts
- Volume of the transaction will be provided during the working hours at KEA
- KEA will release the payment after auditing the bills by affecting the necessary Statutory Deductions.
- The payment will be released through RTGS/NEFT mode. You are requested to provide beneficiary bank details at the time of submitting the bills for payment.

The quotations may be submitted to the Executive Director, Karnataka Examinations Authority, 18th Cross, Sampige Road, Malleshwaram, Bangalore – 560 012.


Executive Director